

# ANNARY HEM

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## HIGHLIGHTS

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- WHMIS 2018 certification
- Experience creating a mock HACCP plan for a food production company as part of a major class project
- TCPS2: Core research ethics certification
- Experience using Compusense software for sensory evaluation

## EDUCATION

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**Bachelor of Science, Nutrition and Food Science** Sept 2016 – Dec 2020  
*University of Alberta, Edmonton, AB*

- Minor in Physical Activity
- Relevant coursework: Communication Fundamentals, Food Microbiology, Food Chemistry, Principles of Sensory Evaluation of Foods, Food Fundamentals and Quality

## WORK EXPERIENCE

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**Customer Consultant, The Body Shop, Edmonton, AB** Aug 2018 – Present

- Delivered excellent customer service and assisted with customer needs through application of product knowledge and interpersonal skills
- Assisted with visual merchandising and inventory management
- Collaborated with team to support the achievement of sales targets

**Server, Ruamit Thai Restaurant, Edmonton, AB** Jan 2017 – Feb 2018

- Accurately recorded orders and served food and beverages for up to 13 tables, which accommodated 30 customers
- Hired and trained two new waiters on restaurant protocols, guest service expectations, efficient and safe food handling
- Assisted kitchen staff by preparing ingredients and appetizers, whilst adhering to food safety standards

## LEADERSHIP EXPERIENCE

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**Advisory Committee Member, University of Alberta, Edmonton, AB** Sept 2019 – Apr 2020

- Represented as a voice for the student body to the Office of Registrar by critiquing admissions processes, financial assistance, online accessibility, and student resources
- Provided feedback and input regarding any decisions that directly impacted students
- Acted as part of a focus group for various on-campus partners

**President of Logistics, Edmonton World Health Organization** Jan 2019 – Apr 2020

- Engaged in logistical planning matters, including venues, catering, merchandise, and entertainment, for an event that hosted up to 50 people
- Served as liaison with on-campus and third-party vendors on event-related matters
- Created reliable financial reports and planning event timelines/deadlines

**Vice President of Marketing and Promotions Director, Healthnuts Club, Edmonton, AB** Sept 2017 – Apr 2020

- Initiated effective advertising and volunteer recruitment strategies that increased event engagement by 80%
- Manage social media accounts (Facebook, EventBrite, email)
- Collaborated with executive group members to prepare and direct monthly cooking events that hosted up to 25 participants

## **VOLUNTEER EXPERIENCE**

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**Note Taker, University of Alberta Accessibility Resources, Edmonton, AB** Jan 2019 – Dec 2019

- Transcribed verbally presented information onto computerized PDF format for students with disabilities or medical conditions

**Constituency General Volunteer, Government of Alberta, Edmonton, AB** Jul 2018 – Aug 2018

- Assisted MLA office team in hosting and set-up of large-scale community events such as community meals, community engagement, and volunteer recruitment
- Door-knocking to foster relationships with community members and promote awareness of campaign
- Monitored social media engagement and implemented new communication strategies to reach wider audiences

**General Assistant, Skyline Property Management Inc., Edmonton, AB** Jun 2017 – Dec 2017

- Efficiently prepared documents such as letters of notice, invoices, meeting minutes
- Assisted in Condo Board inspections of residential properties to ensure compliance to bylaws
- Answered central-line telephone and acted as information and communication distributor for the office to maintain efficiency

**General Volunteer, Laurel Heights Retirement Residence, Edmonton, AB** Nov 2015 – May 2016

- Facilitated and lead activities such as brain games, crafts, sports, and movie nights for groups of up to 15 people
- Assisted in organizing special events such as birthdays and sporting tournaments
- Prepared and served beverages during meal times