

## Jay Babubhai Vaghasiya

Unit-603, 286 Chandler Drive  
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### PROFESSIONAL SUMMARY

- Young graduate seeking a part-time job in retail and food chains. Able to work 20 hours a week including Saturday and Sunday full-time and part-time on the other days.

### AVAILABILITY

- **Monday to Friday - 11:00AM to closing**
- **Saturday and Sunday - Any time**
- **(Available for all Night-shifts)**

### Skills

- Quick learner
- System Administration
- Time management
- Verbal and written communication
- Background in IT
- Organizational and time management skills
- Interpersonal communication

### Experience

Enbee Education Center Surat, India  
English Tutor 05/2019 - 10/2019

- Created special handouts, study guides and assessments to evaluate and boost student knowledge.
- Worked with students in classrooms, small study areas or home environments to provide educational support.
- Educated students on study tips and exam strategies

### Education

Conestoga College Kitchener, Canada  
Master of Science: Network And System Administration

Gujarat Technological University GJ, India  
Bachelor of Science: Information Technology